

ISO9001:2015 Introduction Training

Date: December 13 - 15 , 2016

Fee: (Rs. 14,500)

Project Objective

To develop and deliver a specialized interactive professional training program.

Benefits:

1. Strengthened capacity of staff to plan and implement projects in the context of ISO 9001 Standard.
2. Personalized and participative training.
3. High quality course delivery.
4. Experienced and internationally certified trainer

Training design & development:

This training program has been formulated in the context of ISO9001, an international standard for quality assurance by a professional, Mr. Omer Khan Shaheen, PMP who successfully qualified organizations to become ISO certified.

Outcome:

- 1) It is anticipated that course will result in better management practices of participant's in their relevant organizations.
- 2) The lesson will be interactive and based on professional training principles that can be easily applied in their respective work environments.

How will training be evaluated?

1. Subjective evaluation of the effectiveness and quality of the training will also be sought from session participants. I.e. Pre and post test evaluation.

Target Group

- Directors
- Managers
- Officers
- Operations Staff
- Project Managers
- Others

Timing and Duration:

Schedule options for the delivery of the training are as under:

1. Training Duration;
 - a. Duration: 3 days
 - b. Schedule: Open for discussion

**Duration
(3 Day)**

Trainer, experience and qualification:

Omer Khan Shaheen

An internationally experienced professional in field of project management and technology. Holding numerous internationally recognized professional technical and non technical certifications. Sound working experience on various funded projects of USAID, UNDP, GTZ, Govt , TAG, CIDA, SDC, CRC and other private sector profit and non for profit organizations and HR institutes such HRDC, HRDN, IM|S, AUAF, AUIS, FHMC, CFI in the capacity of Director, Managing Director, Analyst, Consultant, Trainer, Faculty, Assistant Professor, Project Manager, and Coordinator where I taught and or managed projects and operations of budget ranging from couple of thousands to 25+ Million dollars.

Member of various professional organizations such as, PMI, IEEE, HRDN, SIL, CSTA, ACM, WITSA, ISACA. Declared one of the best in the management group 2011/12 by rector AUIS and best instructor by department chair ITCS program.

Introductory Course

This training has been developed to assist organizations and individuals planning to implement the ISO 9001:2015 Quality Standard. The training will address the basic concepts of quality, the requirements of the ISO 9001:2015 Standard and the importance of the Management's role in implementing a Quality Management System

Outline I-

- An introduction to the process approach recommended by ISO 9001:2015
- Developing a culture of quality throughout the organization
- Effective documentation and control
- Writing a quality policy and setting SMART objective
- Motivating the team for the achievement of goals and objects
- Establishing various ways of internal communication in an Organization
- Conducting effective Management Reviews and Internal Audits
- Effective ways of measurement, analysis and improvement of business processes and various
- data for continuous improvement
- Applying lean methodology to streamline business processes
- Measuring cost of quality and the potential and actual benefits achieved
- Encouraging commitment to continuous improvement throughout the organization and its supplier

Outline II-

- Analysis of quality system documentation
- Objectives of internal audits
- Types and aims of assessments
- Planning and preparation techniques
- Performing the audit
- Classification/ reporting of findings

Contact Information

House No. 240, Street 4 ,F-10/3, Islamabad, Pakistan.
Tel: +92-51-2154081-2, Fax: +92-51-2154083
Web: www.hrdn.net, Email: info@hrdn.net