

TRAINING ON COMPANY SECRETARIES (UNDER THE COMPANIES ORDINANCE 1984)

Duration - 2 days
Islamabad: 18th-19th April, 2017

Register before 10th April, 2017

Training Fee:

PKR 26,500/- per participant (includes training fee, materials and refreshments)

The Companies Ordinance 1984, which is the authority on all aspects of companies, applies to most corporations in Pakistan. Therefore, in order to foster in corporate executives and the legal community, a higher sense of knowledge of systematic and correct secretarial and administrative practices, and to encourage a greater deal of efficiency in such work, Complete Human Resource Solutions (CHRS) is organizing a training on 'Company Secretaries Under the Companies Ordinance 1984'.

Since a company's constitution, its articles and its officers are a fundamental part of the structure of corporate governance under Pakistani legal framework, as laid down by the SECP in its Code of Corporate Governance 2012, this training will focus on broad areas including the responsibilities of a company secretary, the duties of directors and other legal requirements under the Company Ordinance 1984 and the Code of Corporate Governance 2012. By doing so, the training will provide opportunities for interaction amongst participants from varied professions to encourage improved methods of company practices.

What will the participants learn?

Participants will benefit from enhanced knowledge of:

- Incorporation of a company and its benefits;
- Appointment and duties of company Directors;
- Board's composition and role;
- Significant awareness of the legal responsibilities of a Company Secretary;
- Model memorandum and articles of association;
- SECP's Code of Corporate Governance 2012.

Who should attend?

This course is essential for company directors, company secretaries, and people working in the area of company law and finance and corporate executives in general. It is also open to those interested in setting up companies.

Extra Benefits:

In addition to enhanced knowledge about company secretarial practice participants would be given:

- A Training Pack containing the information presented during the training;
- A Certificate of Attendance;
- A chance to interact with professionals in the corporate sector.

Trainer Profile:

Mr. Waqar Haider Awan is a lawyer by profession and Human Resource Management Expert by experience. He has intensive background of working with prestigious national and international organizations. He has been working for more than Eighteen years in the field of HRM, Capacity Development, Institutional Development, Designing Training and Policy Manuals, Project Cycle Management, Rule of Law, Human Rights and Capacity building of Human Resources and policy design. His experience encompasses a range of areas in developing legal aid provisions, development of social sector and corporate law policies. He has close interaction with Government functionaries such as Ministry of Law, Ministry of Overseas Pakistanis & Human Resource Development, Justice & Human Rights, and Planning & Development. He holds ability; an energetic, team-focused and result-oriented individual, innate skills and ameliorating the highest standards of organization particularly in the fields of legal aid, human resource management, training and development. He provided his services to Govt, INGOs, UN Agencies, National NGOs, Corporate Law and Academia.

Discount Policy:

Group discount for participants from the same organization:

- 5% for 3 or more participants
- 10% for 6 or more participants
- Participants from local organizations, FATA, remote areas and those with disabilities are eligible for a 5% discount

For details on how to register please visit www.chrs.pk
For further communication please write at: info@chrs.pk

